

A/A	PROCEDURE	CATEGORIES OF DATA SUBJECTS	PERSONAL DATA	PURPOSE	SOURCES	RECIPIENTS (external to the Foundation)	RETENTION PERIOD
1.	<p><u>EEA GRANTS</u></p> <p>Collection of applications</p> <p>For detailed information on the conditions of the specific processing (including its legal basis), see. and specific information on the website of the programme https://activecitizensfund.gr</p>	<p>(A) Person submitting the application on behalf of the applicant organisation</p> <p>(B) Persons who are related to the applicant organisation and are to be employed in the project</p>	<p>For category (A): (a) first name, (b) surname, (c) username (for creating an account on the platform), (d) e-mail address, (e) phone number, (f) relations of the person with the organisation applying for funding.</p> <p>For category (B): (a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) position and duties in the project, (g) relation with the applicant organisation - form of employment, (h) home address, (i) passport details, (j) any data included by the data subjects themselves in their CVs.</p>	<p>Collection of the candidate organisations' applications for the implementation of projects under the EEA GRANTS programme.</p>	<p>For the data regarding data subjects under category (A): The data subjects themselves.</p> <p>For the data regarding data subjects under category (B): The legal representative or any person so authorised.</p>	<p>(A) The provider of the information system – platform for the submission of applications and the management of projects</p> <p>(B) The Association “SolidarityNow” as Fund Operator consortium member</p>	<p>3 years from the date of approval by the FM Office of the programme’s final report.</p>
2.	<p><u>EEA GRANTS</u></p> <p>Evaluation of the applications</p> <p>For detailed information on the conditions of the specific processing (including its legal basis), see. and specific information on the website of the programme https://activecitizensfund.gr</p>	<p>Persons who are related to the applicant organisation and are to be employed in the project</p>	<p>(a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) position and duties in the project, (g) relation with the applicant organisation - form of employment, (h) home address, (i) passport details, (j) any data included by the data subjects themselves in their CVs.</p> <p>In addition, the personal data of BoD members and other statutory bodies may be collected and processed.</p>	<p>Evaluation of the applications for the identification of eligible candidates, initial selection, assessment of objections, final selection and announcement of the organisations to be funded.</p>	<p>(A) The legal representative of the candidate organisation</p> <p>(B) The data subject</p>	<p>(A) The provider of the information system – platform for the submission of applications and the management of projects</p> <p>(B) The Association “SolidarityNow” as Fund Operator consortium member.</p> <p>(C) Independent evaluators/raters</p>	<p>3 years from the date of approval by the FM Office of the programmes final report.</p>
3.	<p><u>EEA GRANTS</u></p> <p>Conclusion of Project</p>	<p>Legal representative of the funded organisation</p>	<p>(a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) Identity Card number, (g) contact phone</p>	<p>Conclusion of a contract between the Foundation and</p>	<p>The data subject</p>	<p>(A) The provider of the information system – platform for the submission</p>	<p>3 years from the date of approval by the FM Office of the</p>

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	<p>Contract</p> <p>For detailed information on the conditions of the specific processing (including its legal basis), see. and specific information on the website of the programme</p> <p>https://activecitizensfund.gr</p>		<p>number, (h) e-mail address, (i) postal address for correspondence.</p>	<p>the selected project promoter.</p>		<p>of applications and the management of projects</p> <p>(B) The Association “SolidarityNow” as Fund Operator consortium member.</p>	<p>programmes final report.</p>
<p>4.</p>	<p><u>EEA GRANTS</u></p> <p>Project monitoring</p> <p>For detailed information on the conditions of the specific processing (including its legal basis), see. and specific information on the website of the programme</p> <p>https://activecitizensfund.gr</p>	<p>(A) Members of the project teams</p> <p>(B) Legal representatives of the funded organisations and of their partners</p> <p>(C) Beneficiaries of the projects’ actions</p>	<p>For category (A): (a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) position and duties in the project, (f) form of employment - relation with the funded organisation, (g) other data that may be included in the detailed periodic report, (h) other data that may be included in submitted tax documents, (i) other data resulting from lists of expenses of any form (e.g. travel tickets, tax documents regarding accommodation services, catering services, etc.), (j) in general, any personal data included in the material collected and submitted as evidence of the implemented in the context of the project (image data - photos, audio-visual data).</p> <p>For category (B): (a) first name, (b) surname, (c) father's name, (d) contact phone number, (e) e-mail address, (f) Identity Card number, (g) any other data included in, or resulting from, the certificate of representation submitted by the funded organisation.</p> <p>For category (C): (j) in general, any personal data included in the material collected and submitted as evidence of the</p>	<p>Verification of the implementation of the physical and economic scope of the project.</p> <p>Project promotion and publicity.</p>	<p>The data subject</p>	<p>(A) The provider of the information system – platform for the submission of applications and the management of projects</p> <p>(B) The Association “SolidarityNow” as Fund Operator consortium member.</p>	<p>3 years from the date of approval by the FM Office of the programme’s final report.</p>

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			implemented in the context of the project (image data - photos, audio-visual data).				
5.	<p><u>Bodossaki Foundation Scholarships</u></p> <p>Submission and evaluation of candidates' applications</p> <p>*For detailed information on the conditions of the specific processing (including its legal basis), see also the specific information in the relevant call.</p>	<p>(A) Candidates (B) Professors (C) Parents of the candidates (D) Siblings of the candidates</p>	<p>For category (A): (a) full name, (b) place of birth, (c) home address, (d) fixed phone number, (e) mobile phone number, (f) e-mail address, (g) citizenship - nationality, (h) military service status, (i) upper secondary school diploma, (j) photocopy of Identity Card, (k) photograph (passport-type) of the candidate, (l) certificate of detailed grades for all years of study, (m) degree or diploma, if the candidate is a graduate, (n) certificate of marital status, (o) foreign language diploma, GMAT/GRE results, if also required by the applicant's programme, (p) other data resulting from the application or from the correspondence with the universities where the candidate wishes to pursue studies, (q) data included in the certificate of enrolment in a programme of studies (where the candidate's programme of studies has already begun), (r) other data resulting from letters of reference from university professors, (s) data resulting from the certification of prior work experience (only for candidates wishing to obtain an MBA diploma), (t) tax forms E1, E3 and E9 and other income tax clearance statements of the candidate, (u) certification confirming that the candidate holds a PhD diploma, (v) other data which may be included in the statement of the proposed research centre.</p> <p>For category (B): (a) first name, (b) surname, (c) contact phone number, (d)</p>	Collection of applications, evaluation of candidates.	<p>For category (A): The data subject</p> <p>For categories (B), (C) and (D): The candidate</p>	<p>(A) The provider of the information system – platform for the submission of applications and the management of projects</p> <p>Members of the scientific committee</p>	20 years from the date of submission of the application and the conclusion of a scholarship agreement

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			<p>professor's capacity, (e) e-mail address.</p> <p>For category (C):</p> <p>(A) full name, (b) occupation, (c) home address, (d) contact phone number, (e) tax forms E1, E3 and E9 and other income tax clearance statements of the candidate and of the candidate's parents.</p> <p>For category (D):</p> <p>(a) full name, (b) age, (c) university institution attended, (d) declaration of whether a scholarship has been awarded.</p>				
6.	<p><u>Bodossaki Foundation Scholarships</u></p> <p>Conclusion of a scholarship contract</p> <p>*For detailed information on the conditions of the specific processing (including its legal basis), see also the specific information in the relevant call.</p>	Scholars	(a) first name, (b) last name, (c) bank account number (IBAN), (d) other data included in solemn declaration.	Finalisation of the scholarship with the conclusion of a contract between the Foundation and the scholar.	The data subject	(A) The provider of the information system – platform for the submission of applications and the management of projects	20 years from the date of submission of the application and the conclusion of a scholarship contract
7.	<p><u>Bodossaki Foundation Scholarships</u></p> <p>Monitoring – Supervision of the scholarship</p> <p>*For detailed information on the conditions of the specific processing (including its legal basis),</p>	Scholars	<u>Data regarding postgraduate-level scholarships:</u> (a) data that may be included in the progress report, (b) data that may be included in the certificate of detailed grades, (c) copy of postgraduate studies diploma, (d) data that may be included in the summary report on scientific activity, (e) data that may be included in the work programme for the years to follow.	Execution of the scholarship contract and confirmation by the Foundation of the adherence to the terms agreed.	The data subject	(A) The provider of the information system – platform for the submission of applications and the management of projects.	20 years from the date of submission of the application and the conclusion of a scholarship contract

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	see also the specific information in the relevant call.		<p><u>Data regarding scholarships at the level of doctoral studies:</u> (a) data that may be included in the progress report, (b) other data that may be included in the letter of reference, (c) other data that may be included in the copy of the PhD diploma, (d) other data that may be included in the copy of the PhD thesis, (e) data that may be included in a summary report on the scientific and professional work programme for the years to follow.</p> <p><u>Data concerning scholarships at the level of post-doctoral studies:</u> (a) data resulting from the progress report, (b) data resulting from the final report of activities, (c) data resulting from a certification from the supervising professor, (d) any paid job as assistant or other kind of sponsorship or income from any source and if so, accompanied by the relevant amounts and periods of time during which they have been received.</p>				
8.	<p><u>Bodossaki Distinguished Young Scientist Awards</u></p> <p>*For detailed information on the conditions of the specific processing (including its legal basis), see also the specific information in the relevant call.</p>	<p>(A) Scientists applying to be considered for the award</p> <p>(B) Nominators</p> <p>(C) Referees</p>	<p>For category (A):</p> <p><u>Data from the completion of the electronic application (application for grant):</u> (a) full name, (b) father's name, (c) date of birth, (d) Tax Registration Number (AFM), (e) Identity Card number, (f) home address, (g) work address, (h) phone number, (i) information about the applicant's academic career, (j) information about the applicant's professional career, (k) other data included in the applicant's CV, (i) details of dependent family members resulting from tax form E1, (m)</p>	<p>The nomination of the award recipients. The award of the Bodossaki Distinguished Young Scientist Awards to distinguished young Greek scientists.</p>	<p>The data subject</p>	<p>(A) The provider of the information system – platform for the submission of applications and the management of projects</p> <p>(B) The Special Selection Committees</p> <p>(C) The Bodossaki</p>	<p>20 years from the date of submission of the application and the award of the Bodossaki Distinguished Young Scientist Awards</p>

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			<p>credentials entered in the account when signing up in the online platform.</p> <p><u>Documents in support of the nomination:</u> (a) information on scientific achievements, (b) information on publications, (c) information on the nominated candidate's personality (as provided by the referees), (d) any personal or other data included in the documents to be submitted by the nominator and the referees.</p> <p>For categories (B) and (C): (a) first name, (b) surname, (c) professional-academic position, (d) contact details.</p>			Distinguished Scientist Awards Committee	
9.	<p><u>Bodossaki Foundation Grants</u> Open Grants Programme & Thematic Grants Programme</p>	<p>(A) Person submitting the application on behalf of the applicant organisation (B) Legal representative</p>	<p>For category (A): (a) first name, (b) surname, (c) username (for creating an account on the platform), (d) e-mail address, (e) phone number, (f) relation of the person with the organisation applying for funding.</p> <p>For category (B): (a) first name, (b) surname, (c) mother's name, (d) father's name, (e) date of birth, (f) place of birth, (g) Identity Card number, (h) phone number, (i) e-mail address, (j) home address.</p>	The collection of applications for the selection of grants to be funded.	The data subject	The provider of the information system – platform for the submission of applications and the management of projects.	20 years from the date of submission of the application and the conclusion of a grant agreement
10.	<p><u>Bodossaki Foundation Grants</u> Open Grants Programme & Thematic Grants Programme</p>	Legal representative of the grant recipient organisation	(a) first name, (b) surname, (c) contact phone number, (d) professor's capacity, (e) e-mail address.	The conclusion of a grant agreement with the selected non-profit	The data subject	The provider of the information system – platform for the submission of applications and the	20 years from the date of submission of the application and the conclusion of

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				entities for the funding of their eligible expenses.		management of projects	a grant agreement
11.	Management of third-party grants / programmes in partnership with third parties / donors from EU/EEA countries (“special-purpose grants”, as applicable) Collection and evaluation of applications	<p>(A) Persons submitting the application on behalf of the applicant organisation, representatives of the applicant organisation, members of the applicant organisation. Representatives and members of the applicant organisation’s partners, if any. Partners of the applicant organisation.</p> <p>(B) Persons who are related to the applicant organisation and are to be employed in the project.</p> <p>(C) Candidate beneficiary persons.</p>	<p>For category (A): (a) first name, (b) surname, (c) username (for creating an account on the platform), (d) e-mail address, (e) phone number, (f) relation of the person with the organisation applying for funding.</p> <p>For categories (B) and (C): (a) first name, (b) surname, (c) father’s name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) position and duties in the project, (g) relation with the organisation applying for funding – form of employment, (h) home address, (i) Passport / Identity card details, (j) any data included by the data subjects themselves in their CVs.</p>	Collection of applications for the selection of projects / actions to be funded and evaluation of the applications collected.	<ul style="list-style-type: none"> i. The legal representative of the organisation submitting an application in the framework of the Programmes. ii. The data subjects themselves. iii. The General Commercial Registry (GEMI). 	<p>(A) The provider of the information system – platform for the submission of applications and the management of projects.</p> <p>B) Original donors (foundations, companies etc., as the case may be).</p>	20 years from the date of submission of the application and the conclusion of a grant agreement
12.	Management of third-party grants / programmes in partnership with third parties / original donors from EU/EEA countries	(A) Persons submitting the application on behalf of the applicant organisation, representatives of the	For category (A): (a) first name, (b) surname, (c) username (for creating an account on the platform), (d) e-mail address, (e) phone number, (f) relation of	Conclusion of a grant agreement with the selected non-profit entities for funding their	<ul style="list-style-type: none"> i. The legal representative of the organisation submitting an application in 	(A) The provider of the information system – platform for the submission of applications and the	20 years from the date of submission of the application and the conclusion of a grant

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	<p>("special-purpose grants", as applicable)</p> <p>Conclusion of grant agreements and monitoring of their implementation</p>	<p>applicant organisation, members of the applicant organisation. Representatives and members of the applicant organisation's partners, if any. Partners of the applicant organisation.</p> <p>(B) Persons who are related to the applicant organisation and are to be employed in the project.</p> <p>(C) Candidate beneficiary persons.</p>	<p>the person with the organisation applying for funding.</p> <p>For categories (B) and (C): (a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) position and duties in the project, (g) relation with the organisation applying for funding – form of employment, (h) home address, (i) Passport / Identity card details, (j) any data included by the data subjects themselves in their CVs.</p>	<p>eligible expenses or with the beneficiary natural persons.</p> <p>Monitoring of the implementation of the grant agreement concluded and reporting to the original donors.</p>	<p>the framework of the Programmes.</p> <p>ii. The data subjects themselves.</p> <p>iii. The General Commercial Registry (GEMI).</p>	<p>management of projects.</p> <p>B) Original donors (foundations, companies etc., as the case may be).</p>	<p>agreement</p>
<p>13.</p>	<p>"POINTS OF SUPPORT" Programme</p> <p>Selection of organisations to be funded</p> <p><i>*For details of the terms of this particular processing (including its legal basis), which is performed jointly with other Foundations, see also the special information document available on: https://www.socialdynamo.gr/</i></p>	<p>(A) Persons submitting the application on behalf of the applicant organisation, representatives of the applicant organisation, members of the applicant organisation. Partners of the applicant organisation.</p> <p>(B) Persons who are related to the</p>	<p>For category (A): (a) first name, (b) surname, (c) username (for creating an account on the platform), (d) e-mail address, (e) phone number, (f) relation of the person with the organisation applying for funding.</p> <p>For categories (B) and (C): (a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) position and duties in the project, (g) relation with the organisation applying for funding – form of employment, (h) home address, (i) Passport / Identity card details, (j) any data included by the data subjects themselves in their CVs.</p>	<p>Collection and evaluation of applications, followed by the announcement of the evaluation results.</p>	<p>i. The data subjects themselves.</p> <p>The contact persons designated as such by the applicant / funded organisations.</p>	<p>The provider of the information system – platform for the submission of applications and the management of projects</p>	<p>20 years from the date of the Programme's completion</p>

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		applicant organisation and are to be employed in the project.	Additionally, the personal data of members of the Board of Directors or of other statutory bodies of the organisations involved may be obtained from GEMI and processed.				
14.	<p>“POINTS OF SUPPORT” Programme</p> <p>Conclusion of grant agreements with the organisations selected for funding</p> <p><i>*For details of the terms of this particular processing (including its legal basis), which is performed jointly with other Foundations, see also the special information document available on: https://www.socialdynamo.gr/</i></p>	<p>(A) Contact persons (if the legal representatives of the funded organisations do not function as such)</p> <p>(B) Legal representatives of the funded organisations.</p>	<p>For category (A): (a) contact details.</p> <p>For category (B): (a) first name, (b) surname, (c) father’s name, (d) Identity card / Passport details, (e) contact details, (f) any other data included in, or resulting from, the representation certificate submitted by the funded organisation.</p>	Conclusion of grant agreements and one-off payment of funds for the implementation of the actions.	<p>i. The data subjects themselves.</p> <p>The contact persons designated as such by the applicant / funded organisations.</p>	The provider of the information system – platform for the submission of applications and the management of projects	20 years from the date of the Programme’s completion
15.	<p>“POINTS OF SUPPORT” Programme</p> <p>Monitoring the projects’ implementation and carrying out related communication / promotion activities</p> <p><i>*For details of the terms of this particular processing (including its legal basis), which is performed jointly with other Foundations, see also the special information document available on: https://www.socialdynamo.gr/</i></p>	<p>(A) Members of the project teams</p> <p>(B) Legal representatives of the funded organisations and of their partners (if any)</p> <p>(C) Beneficiaries of the projects’ actions</p>	<p>For category (A): (a) first name, (b) surname, (c) father’s name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) position and duties in the project, (g) form of employment - relation with the funded organisation, (h) other data that may be included in the detailed periodic report submitted by the funded organisation, (h) other data that may be included in submitted tax documents, (i) other data resulting from lists of expenses of any form (e.g. travel tickets, tax documents regarding accommodation services, catering services, etc.), (j) in general, any personal data included in the material collected and submitted as evidence of the actions implemented in the framework of</p>	Monitoring the projects’ implementation and carrying out related communication / promotion activities	<p>i. The data subjects themselves.</p> <p>The contact persons designated as such by the applicant / funded organisations.</p>	<p>(A) The provider of the information system – platform for the submission of applications and the management of projects.</p> <p>(B) The users of social networks / websites, if the collected material is posted (with the data subjects’ consent)</p>	20 years from the date of the Programme’s completion

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			<p>the project (image data - photos, audio-visual data).</p> <p>For category (B): (a) first name, (b) surname, (c) father's name, (d) contact phone number, (e) e-mail address, (f) Identity Card details, (g) any other data included in, or resulting from, the certificate of representation submitted by the funded organisation.</p> <p>For category (C): any personal data included in the material collected and submitted as evidence of the actions implemented in the framework of the project (image data - photos, audio-visual data).</p>				
16.	<p>“POINTS OF SUPPORT” Programme</p> <p>Provision of capacity-building services</p> <p><i>*For details of the terms of this particular processing (including its legal basis), which is performed jointly with other Foundations, see also the special information document available on: https://www.socialdynamo.gr/</i></p>	<p>Category A: Trainees – members / staff pf the funded organisations</p> <p>Category B: Trainers</p>	<p>For category (A): (a) full name, (b) contact phone number, (c) capacity / position in the funded organisation, (d) image and sound data (if the training/support is provided online using a videoconferencing platform), (e) any data which may be revealed during the training/support (if the training/support us provided online using a videoconferencing platform).</p> <p>For category (B): (a) full name, (b) data resulting from the summary CV, (c) image and sound data (if the training/support is provided online using a videoconferencing platform).</p>	Provision of learning, professional support and networking services to the members of the funded organisations.	The data subjects themselves.	<p>(A) The provider of the information system – platform for the submission of applications and the management of projects.</p> <p>(B) The provider of development and maintenance services for the platform using which the capacity-building services provided.</p>	20 years from the date of the Programme’s completion
17.	<p>“POINTS OF SUPPORT” Programme</p> <p>Evaluation of the projects funded by the Programme – Preparation of reports</p>	All data subject categories identified in rows 13 to 16 above.	All data categories identified in rows 13 to 16 above.	Evaluation of the Programme’s implementation and results.	All sources identified in rows 13 to 16 above.	The provider of the information system – platform for the submission of applications and the management of	20 years from the date of the Programme’s completion

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18.	<u>CERV Programme</u> <u>Collection of applications</u> <i>* For details of the terms of this particular processing (including its legal basis), which is performed jointly with the NGO Support Center of Cyprus, see also the special information document available on the Programme's website.</i>	(A) Persons submitting the application on behalf of the applicant organisation, representatives of the applicant organisation, members of the applicant organisation. Representatives and members of the applicant organisation's partners, if any. Partners of the applicant organisation. (B) Persons who are related to the applicant organisation and are to be employed in the project.	For category (A): (a) first name, (b) surname, (c) username (for creating an account on the platform), (d) e-mail address, (e) phone number, (f) relation of the person with the organisation applying for funding. For categories (B) and (C): (a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) position and duties in the project, (g) relation with the organisation applying for funding – form of employment, (h) home address, (i) Passport / Identity card details, (j) any data included by the data subjects themselves in their CVs.	Collection of the applications submitted by applicant organisations for the implementation projects in the framework of the CERV Programme.	i. The legal representative of the organisation submitting an application in the framework of the Programme. The data subjects themselves	(A) The provider of the information system – platform for the submission of applications and the management of the Foundation's projects. (B) The European Education and Culture Executive Agency (EACEA) and/or other EU services responsible for the CERV Programme.	Five (5) years from the date of approval of the CERV Programme's completion by the European Education and Culture Executive Agency (EACEA)
19.	<u>CERV Programme</u> <u>Evaluation of applications</u> <i>* For details of the terms of</i>	(A) Persons submitting the application on behalf of the applicant	For category (A): (a) first name, (b) surname, (c) username (for creating an account on the platform), (d) e-mail address, (e) phone number, (f) relation of	Evaluation of the applications for identifying eligible	i. The legal representative of the organisation	(A) The provider of the information system – platform for the submission	Five (5) years from the date of approval of the CERV

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	<p><i>this particular processing (including its legal basis), which is performed jointly with the NGO Support Center of Cyprus, see also the special information document available on the Programme's website.</i></p>	<p>organisation, representatives of the applicant organisation, members of the applicant organisation. Representatives and members of the applicant organisation's partners, if any. Partners of the applicant organisation.</p> <p>(B) Persons who are related to the applicant organisation and are to be employed in the project.</p>	<p>the person with the organisation applying for funding.</p> <p>For categories (B) and (C): (a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) position and duties in the project, (g) relation with the organisation applying for funding – form of employment, (h) home address, (i) Passport / Identity card details, (j) any data included by the data subjects themselves in their CVs.</p> <p>Additionally, the personal data of members of the Board of Directors or of other statutory bodies of the organisations involved may be obtained from GEMI and processed.</p>	<p>applicants, initial selection, evaluation of objections, nomination of the organisations to be funded.</p>	<p>submitting an application in the framework of the Programme.</p> <p>iv. The data subjects themselves.</p> <p>The General Commercial Registry (GEMI).</p>	<p>of applications and the management of the Foundation's projects.</p> <p>(B) The European Education and Culture Executive Agency (EACEA) and/or other EU services responsible for the CERV Programme.</p>	<p>Programme's completion by the European Education and Culture Executive Agency (EACEA)</p>
20.	<p><u>CERV Programme</u></p> <p><u>Conclusion of funding agreement</u></p> <p><i>* For details of the terms of this particular processing (including its legal basis), which is performed jointly with the NGO Support Center of Cyprus, see also the special information document available on the Programme's website.</i></p>	<p>The legal representative of the funded organisation</p>	<p>(a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) Identity card details, (g) contact phone number, (h) email address, (h) address for correspondence.</p>	<p>Conclusion of funding agreement between the Foundation and the organisation selected for funding and one-off payment of funds for the implementation of the actions.</p>	<p>i. The legal representative of the organisation submitting an application in the framework of the Programme.</p> <p>v. The data subjects themselves.</p> <p>The General Commercial Registry (GEMI).</p>	<p>(A) The provider of the information system – platform for the submission of applications and the management of the Foundation's projects.</p> <p>(B) The European Education and Culture Executive Agency (EACEA) and/or other EU services responsible for the CERV Programme.</p>	<p>Five (5) years from the date of approval of the CERV Programme's completion by the European Education and Culture Executive Agency (EACEA)</p>

A/A	PROCEDURE	CATEGORIES OF DATA SUBJECTS	PERSONAL DATA	PURPOSE	SOURCES	RECIPIENTS (external to the Foundation)	RETENTION PERIOD
21.	<p><u>CERV Programme</u> <u>Monitoring, reporting, promotion and publicity of the projects funded by the Programme</u></p> <p><i>* For details of the terms of this particular processing (including its legal basis), which is performed jointly with the NGO Support Center of Cyprus, see also the special information document available on the Programme's website.</i></p>	<p>(A) Members of the project teams</p> <p>(B) Legal representatives of the funded organisations and of their partners (if any)</p> <p>(C) Beneficiaries of the projects' actions</p>	<p>For category (A): (a) first name, (b) surname, (c) father's name, (d) Tax Registration Number (AFM), (e) professional capacity, (f) position and duties in the project, (g) form of employment - relation with the funded organisation, (h) other data that may be included in the detailed periodic report submitted by the funded organisation, (h) other data that may be included in submitted tax documents, (i) other data resulting from lists of expenses of any form (e.g. travel tickets, tax documents regarding accommodation services, catering services, etc.), (j) in general, any personal data included in the material collected and submitted as evidence of the actions implemented in the framework of the project (image data - photos, audio-visual data).</p> <p>For category (B): (a) first name, (b) surname, (c) father's name, (d) contact phone number, (e) e-mail address, (f) Identity Card details, (g) any other data included in, or resulting from, the certificate of representation submitted by the funded organisation.</p> <p>For category (C): any personal data included in the material collected and submitted as evidence of the actions implemented in the framework of the project (image data - photos, audio-visual data).</p>	<p>Verification of the implementation of the physical and economic scope of the projects.</p> <p>Project promotion and publicity.</p> <p>Reporting to the European Education and Culture Executive Agency (EACEA), as the CERV Programme's donor.</p>	<p>i. The legal representative of the organisation submitting an application in the framework of the Programme.</p> <p>ii. The data subjects themselves.</p> <p>The General Commercial Registry (GEMI).</p>	<p>(A) The provider of the information system – platform for the submission of applications and the management of the Foundation's projects.</p> <p>(B) The European Education and Culture Executive Agency (EACEA) and/or other EU services responsible for the CERV Programme.</p>	<p>Five (5) years from the date of approval of the CERV Programme's completion by the European Education and Culture Executive Agency (EACEA)</p>
22.	<p><u>Maintaining and sending newsletter</u></p>	<p>The registered and to-be-registered natural persons on the list of newsletter</p>	<p>a) Email address, b) First name, c) Surname, d) Name of the employing institution/organisation, e) Job position</p>	<p>Promotion and publicity of the Foundation's public benefit</p>	<p>I. The Data Subject himself/herself</p>	<p>For as long as the subject remains registered on our list of recipients.</p>	

A/A	PROCEDURE	CATEGORIES OF DATA SUBJECTS	PERSONAL DATA	PURPOSE	SOURCES	RECIPIENTS (external to the Foundation)	RETENTION PERIOD
		recipients		work and activities.		Deletion in case of withdrawal of consent.	

